



**DENVER INNER
CITY PARISH**

Denver Inner City Parish Executive Director Job Description

Job Overview:

Denver Inner City Parish (DICP) is seeking an Executive Director (ED) who is passionate, committed, and knowledgeable about the work of empowering people in the local community.

DICP is a beloved longstanding nonprofit institution in Denver, operating in the heart of the city, that welcomes and empowers people in need through support, determination and community. Our wraparound services aim to empower communities, support personal transformations, and create self-sustaining lifestyles for those who are most vulnerable by equipping our clients with the skills and resources they need to break the cycle of poverty. Every year, we serve over 26,000 people across a multitude of programs offered at three Denver locations. We have been consistently renewing and enhancing lives since 1960. Our four focus areas are:

- Education & Youth Development
- Hunger Relief & Nutrition
- Community Enrichment
- Individual Empowerment

Areas of Responsibility:

The Executive Director Reports directly to the DICP Board of Directors and with the Board, is cumulatively responsible for all aspects of organizational health and sustainability. An acute focus of this position will be fundraising and resource development as the organization desires to invest and grow our program offerings. Key areas of focus for the Executive Director includes, but is not limited to:

- Fulfillment of the Organization's Mission of Empowering People. Building Community. Saving Lives. All of our work is guided by these outcomes.
- Leadership of Organization and Staff. In addition to a dedicated staff, DICP has a large volunteer force of committed community members.

- Fundraising and Resource Development. In order to serve our community, the ED is tasked with growing our revenue base and securing funding and additional resources for our critical work.
- Fiscal Health and Oversight of Operations. In addition to fiscal management, the ED is responsible for creating systems and processes to ensure the organization operates efficiently and effectively.
- Program Excellence. At the heart of the organization, our programs are critical to our clients and our community.

Requirements/Qualifications:

- At least 10 years of proven leadership excellence
- Demonstrated success in fundraising and resource development
- Comparable experience in human services and/or working with diverse populations in need
- Unwavering commitment to the DICP mission and community
- College degree and/or advanced degree a plus
- Spanish speaker a plus

Compensation:

Compensation and benefits are competitive with other human services positions. Experience will play a factor in total compensation package.

To apply:

Please send a resume and cover letter to dicpsearch@interimleadership.biz and put "DICP ED Search" in the subject line.

This position is open until filled. Please do not call.

DICP is an Equal Opportunity Employer and employs personnel without regard to race, religion, color, gender, age, national origin, ancestry, physical or mental disability, medical condition, marital status, veteran status, sexual orientation, gender expression, or any other factor that is not related to the position. Candidates of all backgrounds are encouraged to apply.

For more information, go to www.dicp.org