



**Denver Inner City Parish
Interim Executive Director
Job Description**

About Denver Inner City Parish (DICP): DICP is a beloved, longstanding nonprofit institution in Denver, operating in the heart of the community, that “welcomes and empowers people in need through support, determination and community.” Our wraparound services aim to empower communities, support personal transformations, and create self-sustaining lifestyles for those who are most vulnerable by equipping our clients with the skills and resources they need to break the cycle of poverty. Every year, we serve over 26,000 people across a multitude of programs offered at three Denver locations. We have been consistently renewing and enhancing lives since 1960. Our four focus areas are:

1. Education & Youth Development
2. Hunger Relief & Nutrition
3. Community Enrichment
4. Individual Empowerment

Interim Executive Director Position Overview: DICP has been experiencing a leadership transition recently after the departure of a long-term Executive Director. Therefore, the Board of Directors is seeking an experienced Interim Executive Director who will be responsible for shepherding the staff through this transition. Reporting to an engaged Board of Directors, the Interim ED will be primarily focused on fundraising, fiscal oversight/budgeting, and staff leadership. With the strong internal program team, the interim ED will work to maintain the program offerings of DICP.

Concurrent with the interim ED managing the staff operations, the Board will be conducting a search for a permanent Executive Director.

Compensation and Expectations: We are looking for the Interim ED to start immediately and to be based out of our offices at 1212 Mariposa in Denver. The Board is committed to a full onboarding to allow the Interim ED to immediately focus on fundraising, budgeting, and the leadership of the organization.

Compensation will be competitive with other human services positions. The structure of the assignment may be negotiable, based on the needs of DICP.

To apply: please send a resume and cover letter to dicpEDsearch@yahoo.com. Please include your availability to discuss this position with us, as well as your availability to start the assignment. NO CALLS PLEASE.

DICP is an Equal Opportunity Employer. For more information, go to www.dicp.org